

## List of Documents for Registered Rent Agreement

Property Ownership Proof	Documents from Owner's Side	Documents from Tenant's Side	Any 2 witnesses documents
1) Index II OR 2) Property tax receipt /bill OR 3) Electricity Bill  <i>(Any one of the above)</i>  <b>Note:-</b> The person who is signing the agreement as a owner his/her name must be mentioned on above documents.	*Aadhar (front side, back side)	*Aadhar (front side, back side)	*Aadhar (front side, back side)
	*PAN (front side only)	*PAN (front side only)	<i>(Family members can also become witnesses)</i>
	<b>In case of Power of Attorney :-</b> The deed of Power of Attorney is required.	<b>In case Tenant is Pvt. Ltd. Company :-</b> i) Company PAN, ii) Authority Letter, iii) CIN number iv) Incorporation Letter (company registration certificate)	
		<b>In case Tenant is Partnership firm / LLP :-</b> ) Partnership deed / LLP deed	

) You can send following documents by E-mail :- [info@puneregistration.com](mailto:info@puneregistration.com)  
OR  
Whatsapp:- 855 100 8175

) After sending documents book an appointment by calling +91 855 100 8175 (at least 2 day in advance)